

**MONTANA CLASS B ASSOCIATION**

**ADOPTED**

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**CONSTITUTION**

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**ARTICLE # 1: NAME**

The name of this organization shall be the Montana Class B Association.

**ARTICLE # 2: PURPOSE**

The purpose of this organization shall be to organize and advise class B schools in MHSA activities programs.

**ARTICLE # 3: MEMBERSHIP**

Section 1 – Membership in this organization shall consist of class B accredited high schools assigned by the Montana High School Association.

Section 2 – A high school shall be considered an active member of these organizations as long as it pays its dues, if any; is in good standing with the Montana High School Association; and abides by the provisions of this constitution and its by-laws.

Section 3 – Other high schools of Montana may become members by assignment.

Section 4 – Any member school shall be suspended from the Class B Division of the Montana High School Association if suspended by the Montana High School Association.

Section 5- Any school may be reinstated on the basis of its original entry.

Section 6- Members will pay annual membership dues of \$50 per year. These dues will be paid by each division to the Class B Association.

**ARTICLE # 4: ADMINISTRATION**

Section 1 - The officers of this organization shall consist of a president, first vice-president, and a second vice president who are representatives of member schools and each division will have a representative on the executive board.

Section 2 - The first vice-president will inherit the presidency and the second vice-president will inherit the first vice-presidency.

Section 3 - The new second vice-president will be elected bi-annually and serve in each office for two years.

Section 4 - New officers will take office at the end of the annual meeting in June. 3

Section 5 - The second vice president shall serve as the secretary-treasurer.

A. The Secretaries materials that should be transferred each term include:

1. Official copy of the current Constitution and By-Laws.
2. Official copy of all minutes for the last 3 years.
3. Copies of all correspondence for the previous year.
4. Financial Records.

Section 6 - Each member school shall be entitled to one (1) vote. The voting representative from each school shall be the administrator, athletic director, coach or such person designated by the school to cast the vote.

Section 7 - The Executive Committee shall consist of president, first vice-president, and the second vice-president.

Section 8 - The duties of the officers shall be:

A. President:

1. Call all meetings provided for in the Constitution and/or By-Laws.
2. Call all meetings of the Executive Committee.
3. Preside at all meetings.
4. Appoint temporary committees as deemed necessary.

5. Call all special meetings.
  6. Make room and facilities reservations for the annual meeting
- B. Vice-President:
1. Preside at all meetings in the absence of the president.
  2. Sit on the Executive Committee.
  3. Distribute meeting agendas
  4. Direct correspondence with the Montana High School Association on matters concerning Activities. All business shall go through the First Vice-President office.
- C. Second Vice-President:
1. Record and distribute the minutes of all Executive Committee meetings.
  2. Record and distribute the minutes of all meetings.
  3. Keep a record of all receipts and expenditures and issue an annual statement to all member schools.
  4. Issue checks and keep all bills current.
- D. Executive Committee:
1. Settle disputes regarding interpretation of the Constitution, by-laws and minutes.
  2. Perform other duties as the membership shall delegate.

Section 9 - In all matters not specifically expressed in the Constitution and By-Laws, the parliamentary authority shall be **Robert's Rules of Order, Revised**.

Section 10 - Miscellaneous:

- A. Each school shall be furnished with two copies of the Divisional Constitution and By-Laws.
- B. All revisions of policies will be dated and distributed as they become effective.
- C. Dues shall be assessed annually, and the amount to be assessed shall be determined at the June meeting.

## **ARTICLE # 5: MEETINGS**

Section 1 - There shall be a minimum of one (1) regular annual meeting. This meeting will be held in June.

Section 2 - A special meeting may be called by the president, or the vice-president (in case of a vacancy in the Presidency) or by quorum of members.

Section 3 - Meetings shall be open to all administrators, athletic directors of member schools, or appointed representatives. All such persons shall have the right to the floor for discussion and for making of motions. All meetings are open to any interested persons.

## **ARTICLE # 6 AMENDMENT**

Section 1 - This constitution may be amended at any regular or special meeting provided that the amendment has been submitted to the member schools at least two (2) weeks prior to the meeting at which the vote is to be taken on the amendment. The adoption of the amendment shall require at least a two-thirds (2/3) affirmative vote from the member schools.

**BY-LAWS**

**ARTICLE #1: ALL CONFERENCE SELECTION:**

Section 1 - FOOTBALL:

- A. There will be twelve (12) first team offense and twelve (12) first team defense all conference selections.

Defense	Offense
2 defensive ends	1 center
2 defensive linemen	4 offensive linemen
4 linebackers	1 tight end
4 defensive backs	2 receivers
	3 running backs
	1 quarterback

- B. There will be twelve (12) second team offense and twelve (12) second team defense all conference selections.

Defense	Offense
2 defensive ends	1 center
2 defensive linemen	4 offensive linemen
4 linebackers	1 tight end
4 defensive backs	2 receivers
	3 running backs
	1 quarterback

- i. 1 kicker
- ii. 1 punter
- iii. 1 kick return specialist

- C. All nominations will be made and submitted to the District secretary or designee no later than ten (10) days prior to the end of the season.
- D. The secretary or designee will make available to all coaches a list of nominees prior to the selection meeting.
- E. All coaches and a conference officer will meet at a pre-determined site and select the all-conference teams and all state players.
- F. Voting will be by voice.
- G. All ties will be broken.
- H. No honorable mention

Section 2- BASKETBALL:

- A. There will be six (6) first team selections.
- B. There will be six (6) second team selections.
- C. All nominations will be made and submitted to the District secretary or designee no later than ten (10) days prior to the end of the season.
- D. The secretary or designee will make available to all coaches a list of nominees prior to the selection meeting.

- E. All coaches will meet at a place and time to be determined at the conclusion of the season to select players
- F. Voting will be by voice.
- G. All ties will be broken.
- H. No honorable mention

Section 3- VOLLEYBALL:

- A. There will be seven (7) first team selections.
- B. There will be seven (7) second team selections.
- C. All nominations will be made and submitted to the District secretary or designee no later than ten (10) days prior to the end of the season.
- D. The secretary or designee will make available to all coaches a list of nominees prior to the selection meeting.
- E. All coaches will meet at a place and time to be determined at the conclusion of the season to select players
- F. Voting will be by voice.
- G. All ties will be broken.
- H. No honorable mention

**ARTICLE #2: ALL STATE SELECTION**

All-state selections will be made as follows:

Section 1- Football: Conferences with five (5) to (6) teams will receive five (5) automatic selections. Conferences with seven (7) to eight (8) teams will receive six (6) automatic selections. Additional selections for each playoff victory will be made by each conference. There will be a total of fifty-five all-state Class B selections.

Section 2 - Basketball: All-state selections will be the top three (3) vote getters in all-conference balloting. Third place ties will be broken. A district will receive one more all state nomination if a team from a district places in the top three at the state tournament.

Section 3 - Volleyball: All-state selections will be the top three (3) vote getters in all- conference balloting. Third place ties will be broken. A district will receive one more all state nomination if a team from a district places in the top three at the state tournament.

Section 4 - Softball: Each division (east and west) will comprise an all conference softball team that consists of the following:

- A. An eleven (11) member first team determined by overall rank, not playing position.
- B. An eleven (11) member second team determined by overall rank, not playing position.
  - To determine first and second teams, all players are nominated and then ranked with the top eleven (11) being named to the first team, and the next eleven (11) being named to the second team. The B-C all state softball team will consist of sixteen (16) players. Eight (8) players from each division (east and west) will be selected. To determine the eight (8) all state players from each division. the following process will be used:
    - A. The top eleven (11) ranked players from each conference, which is the first
    - B. team all conference, will be re-ranked based on just those eleven (11) players.
    - C. The top eight (8) overall ranked players will be named to the all state team.
    - D. An additional selection for each top three finish at the state tournament will be made by each conference and selected from the ranked all conference list.

**ARTICLE # 3: TOURNAMENT BRACKETING**

Section 1- All divisional brackets will follow MHSA adopted tournament brackets

**ARTICLE #4: BASKETBALL**

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).

Section 2 - League championships and standings tie breaking system

- A. The Taylor Point System for all games will be a maximum of fifteen (15) points per game. A forfeit will be counted as fifteen (15) points.
- B. District seeding will be based on the percentage of wins in only district games against Class B opponents will be counted.
- C. If two teams tie, the team with the best head-to-head record will receive the higher seed. If they have split, the Taylor Point System between the two teams (to a maximum of fifteen (15) points per game) will be used to determine the higher seed. If the teams are still tied, then the Taylor Point System for all seeding games will be used for the higher seed.
- D. If teams have not met or more than two teams are tied, then the Taylor Point System for all tournament seeding will be used (for only those teams). The team with the highest points will receive the higher seed with the other teams seeded accordingly.
- E. In the event a tie shall exist after B, C, and D above, a coin shall be flipped by a designated District officer. A coin flip between three teams will proceed as follows:
  - a. Each team will flip a coin.
  - b. The team with the “odd coin” will be declared 3rd of the three teams involved in the tie break.
  - c. The remaining two teams will then flip head to head for the 1st and second positions between tied team. The winner of the flip shall be awarded the higher seeding in the tournament.

**ARTICLE #6: VOLLEYBALL**

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).

Section 2- League championships and standings tie breaking system

- A. District tournament seeding will be based on the percentage of matches won in the district conference matches scheduled.
- B. In the event of a tie, head-to-head game records will be used. If the two teams have split during the season, head-to-head game records will be used (Example: Team A defeats Team B 3-1; Team B defeats Team A 3-0; Team B gets the higher seed). If a tie still exists, head-to-head total points will scored by each team “for” will be used. (Example: Team A defeats Team B 25-10 25-15 25-10; Team B defeats Team A 25-10, 25-15, 25-9; Team B gets the higher seed). In the event of a three-way, of four-way tie, the team with the best record, using the above method will receive the higher tournament seed. This system involves scores among the teams tied and scores in those matches only. In the case of forfeits, the head to head points will be counted as 25-0, 25-0, 15-0 as per federation rules.
- C. In the event a tie shall still exist, a coin flip by a designated District officer will be used to determine seed.

**ARTICLE #7: TRACK & FIELD**

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).

**ARTICLE #8: TENNIS**

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).

**ARTICLE #9: SOFTBALL**

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).

Section 2- Tie breaking procedure for divisional seeding or state seeding if divisionals are not able to be held will be as follows:

- A. Standings are based on winning percentage. If two teams have the same winning percentage but one has played more games, the team with more games played receives the higher seed.
- B. Head-to-head competition.
- C. If a tie still exists, runs allowed (a limit of ten (10) runs) in games versus each other.
- D. If a tie still exists, records against common opponents will be used. If an uneven number of games have been played the first games played will be used for seeding purposes.
- E. If still tied, average runs allowed (maximum of ten (10) runs) to teams ahead of the tied teams in the standings.
- F. If still tied, average runs allowed to teams finishing below the tied teams in the standings (limit of ten (10) runs).
- G. If still tied a coin will be tossed by a designated tournament official.

Note: For ties of three or more teams, the above procedure is used until the tie is broken. When the tie is reduced to two teams, revert back to the beginning of the tie breaking criterion if applicable.

**ARTICLE #10: WRESTLING**

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).

**ARTICLE #11: FORENSICS**

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).

Section 2- There will be six (6) qualifiers for each event from the divisional to state tournament as per the Montana High School Association.

**ARTICLE #12: MUSIC**

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).

**ARTICLE #13: FOOTBALL**

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).

Section 2- League championships and standings tie breaking system

- A. The Taylor Point System for all conference games will be used with a maximum of 14 points per game. A forfeit will be counted as fourteen (14) points.
- B. The team with the best win-loss record in District play will be declared the district champion and will represent the District each year as the first place team in the play-off system.



- C. In case of a two-way tie, the team that has beaten the other in District play will represent the district as the first place team in the play-offs and both will receive a trophy. The additional trophy will not be purchased by the District in which the tie occurred.
- D. In a three-way tie, the District champion or other play-off positions will be determined by the Taylor Point System. This system involves scores among the three teams tied and scores in those three games only. The team with the highest composite score based on a maximum of 14 points, will be the District or play-off representative champion. There is a possibility of a two-way tie if this method is used. In such cases, the team that beat the other team in conference play will be declared the champion.
- E. If there happens to still be a three-way tie after the Taylor Point System has been used among the three tied teams, then the same system will be implemented for the rest of the tied teams' District opponents. If one of the tied teams' common opponents has forfeited a game to one of them, then the points scored against this team will not be counted for any of the three teams involved in the tie. If a team beats one of the contending teams and forfeits to one of the other contending teams, the contender forfeited to receives the maximum of the fourteen (14) points. Failure to play a game resulting in forfeiture by a team will result in that team not being eligible for play-offs.
- F. In the event a tie shall still exist, a coin flip by a designated District officer will be used to determine seed.

#### ***ARTICLE #14: GOLF***

Section 1- All MHSA rules will be followed in regard to contest and tournament qualification(s).

#### ***ARTICLE #15: CHEERLEADING***

Section 1- All MHSA rules will be followed in regard to contests and tournament qualification(s).